



नेपाल सरकार

# सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरबार, काठमाडौं

फोन { ४२००५०५  
४२००२९९  
४२००३०६  
फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ८०/८९

चलानी नं.:- ५२९

(जनशक्ति योजना तथा विकास शाखा)



मिति: वि.सं. २०८०/१२/१५

ने.सं. ११४४ चिल्लागा, ३ बिहीवार

विषय:- वैदेशिक अध्ययन/तालिम छात्रवृत्तिमा मनोनयन गर्ने सम्बन्धमा ।

श्री मन्त्रालय/सचिवालय/आयोग/निकाय/कार्यालय (सबै) ।

तपसिल अनुसारको अध्ययन/तालिम कार्यक्रममा निजामती सेवा ऐन, २०४९ (संशोधन सहित) को दफा ४०ख को उपदफा (३) बमोजिम गठित समितिको मिति २०८०/१२/१४ मा बसेको ३८८ औं बैठकबाट तपसिल बमोजिमको निर्णय भएको हुँदा उक्त कार्यक्रममा उपयुक्त कर्मचारी मनोनयन गरी मनोनित कर्मचारीको विवरण (अंग्रेजीमा) नाम, पद, कार्यरत संस्था, मनोनयन गरिएको तालिम/ अध्ययनको विवरण, मोबाईल नम्बर र ईमेल ठेगाना अनिवार्य रूपमा उल्लेख गरी आवश्यक कार्यार्थको लागि परराष्ट्र मन्त्रालयको उत्तर पूर्व एशिया महाशाखा र email: [nea@mofa.gov.np](mailto:nea@mofa.gov.np) मा यथाशिघ्र पठाउनुहुन तथा मनोनयन गरिएको कर्मचारीको संकेत नं. समेत उल्लेख गरी सोको जानकारी यस मन्त्रालयमा समेत अनिवार्य रूपमा उपलब्ध गराउने व्यवस्था हुन आवश्यक कार्यार्थ पठाईएको व्यहोरा निर्णयानुसार अनुरोध छ ।

छात्रवृत्ति मनोनयनमा सम्बन्धित सेवा, समूह र श्रेणी भित्रका समावेशी महिला, आदिवासी/जनजाति, मधेसी, दलित, अपाङ्ग, पिछडिएको क्षेत्र तथा हालसम्म अवसर नपाएका र दुर्गममा सबैभन्दा बढी समय काम गरेका आधारमा कर्मचारीहरूलाई समेत प्राथमिकता दिई मनोनयन गर्नुहुन अनुरोध छ ।

तपसिल:

क्र. सं.	अध्ययन/तालिम म/अध्ययन भ्रमणको विषय	सिट संख्या	कार्यक्रमको अवधि/फाराम बुझाउने अन्तिम मिति	कार्यक्रम हुने देश / संस्था	आवश्यक योग्यता वा अन्य प्रासंगिक विषय	छात्रवृत्ति वितरण गर्न प्रस्तावित निकाय र निर्णयको व्यहोरा
1.	"Dream Together Master" Master's Degree	Not stated	Academic year 2024 / March 30, 2024	Korea/Seoul National University	<ul style="list-style-type: none"><li>• Must be former and current sport administrators or athletes.</li><li>• Must have Bachelor's degree or higher (in any field)</li><li>• Must have sufficient command of both spoken and written English.</li><li>• Potential and passion for sport management</li><li>• Physically and mentally able to successfully complete the program.</li></ul> For more details: <a href="https://dtm.snu.ac.kr">https://dtm.snu.ac.kr</a> For General Questions: Email: <a href="mailto:snugsm@snu.ac.kr">snugsm@snu.ac.kr</a> For submission of Documents:	सबै निकायलाई खुला गर्ने ।



नेपाल सरकार

# सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिद्धेश्वर, काठमाडौं

फोन { ४२००५०५  
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४२००३०६  
फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ८०/८९  
५२९

(जनशक्ति योजना तथा विकास शाखा)

चलानी नं.:-

Email: snugsmadmission@gmail.com

नोट: परराष्ट्र मन्त्रालयको मिति २०८०/१२/१२ को प्राप्त पत्र र पत्रसाथ प्राप्त कागजात यसै साथ संलग्न गरिएको छ।

बोधार्थ:

श्री सूचना तथा प्रविधि शाखा, सं.मा.त.सा.प्र.म.: वेबसाइटमा अपलोड गरिदिनुहुन ।

*(Signature)*  
२०२०/१२/१५

(प्रियंका ओझा)  
शाखा अधिकृत



प्र-पु-अ थो-वि-म  
३३३  
१२/१३

नेपाल सरकार

परराष्ट्र मन्त्रालय

काठमाडौं, नेपाल

(उत्तर पूर्व एसिया महाशाखा)

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

दर्ता नं.: ३२१५

दर्ता मिति: १२/१३

प.सं.उपूए/RoK-6/२०८०/८१

च.नं. १०६२



मिति: २०८०/१२/१२

२५ मार्च २०२४

ने.सं. ११४४ चित्लाथ्व पुन्हि सोमवार

श्री संघीय मामिला तथा सामान्य प्रशासन मन्त्रालय  
सिंहदरवार।

विषय: छात्रवृत्ति सम्बन्धमा।

उपर्युक्त सम्बन्धमा आगामी अगस्त २०२४ देखि सञ्चालन हुने गणतन्त्र कोरियाको Seoul National University द्वारा सञ्चालित Master's Degree Program को "Dream Together Master" छात्रवृत्तिमा सिधै आवेदन दिन र त्यसको बोधार्थ राजदूतावासलाई यही मार्च ३०, २०२४ सम्ममा दिन अनुरोध गर्दै आवेदनसँग सम्बन्धित गाईडलाईन, ब्रोसर र आवेदन फर्मसमेत संलग्न गरी काठमाडौंस्थित गणतन्त्र कोरियाको राजदूतावासको नं GKK 55 (2K24), मिति: मार्च १८, २०२४ को को नोटसाथ उल्लिखित कागजातहरू प्राप्त भएकोले त्यहाँको जानकारी एवं आवश्यक कार्यार्थ यसैसाथ संलग्न राखी पठाइएको व्यहोरा निर्देशानुसार अनुरोध छ।

(जानकी ओझा)

शाखा अधिकृत



EMBASSY OF THE REPUBLIC OF KOREA

GKK 55 (2K24)

The Embassy of the Republic of Korea presents its compliments to the Ministry of Foreign Affairs of the Government of Nepal and has the honour to inform the latter that the Korean Ministry of Culture, Sports and Tourism (MCST) and Korea Sports Promotion Foundation (KSPO) announces a full-scholarship master's degree program called "Dream Together Master", operated through Seoul National University, which will be commenced from August 2024. .

In this regard, the Embassy has further the honour to request the esteemed Ministry to convey the attached brochure, application forms and guidelines to the authorities concerned in Nepal and kindly advise them to directly apply to the program according to the enclosed attachment and also CC it to the Embassy no later than March 30, 2024. The Embassy assures cooperation for the consular confirmation of the documents required.

Dream Together Master's website: <https://dtm.snu.ac.kr>  
Contact Information (Seoul National University)  
Email: [snugsm@snu.ac.kr](mailto:snugsm@snu.ac.kr) (for general questions)  
[snugsmadmission@gmail.com](mailto:snugsmadmission@gmail.com) (submission of documents)

The Embassy of the Republic of Korea avails itself of this opportunity to renew to the Ministry of Foreign Affairs, Government of Nepal the assurances of its highest consideration.

Enclosure: As mentioned above

March 18, 2024

Ministry of Foreign Affairs  
Government of Nepal  
Singha Durbar, Kathmandu

CC: Ministry of Youth and Sports  
Government of Nepal  
Singha Durbar, Kathmandu





**Admission Guide  
For International Students**

**Dream Together Master  
Global Sport Management Graduate Program  
(Fall 2024)**



**SEOUL NATIONAL UNIVERSITY**

# Welcome to SNU International Admissions for the Dream Together Master

Thank you for your interest in Dream Together Master. This program is supported by the Korean Ministry of Culture, Sports and Tourism (MCST) and the Korea Sports Promotion Foundation (KSPO) and operated by the Division of Global Sport Management Talent Development at Seoul National University (SNU) using the national sports promotions funds of Korea.

This Admission Guide contains important information and guidelines regarding your application procedure and requirements.

If you have other questions regarding the admissions process, please feel free to contact us using the contact information provided below:

## CONTACT INFORMATION

✓ **Mailing Address:**

*Division of Global Sport Management Talent Development*  
Building 153, Room 316  
Seoul National University  
1 Gwanak-ro, Gwanak-gu  
Seoul, KOREA, 08826

✓ **E-mail:**

[snugsm@snu.ac.kr](mailto:snugsm@snu.ac.kr) (for general questions)  
[snugsmadmission@gmail.com](mailto:snugsmadmission@gmail.com) (submission of documents)

✓ **Telephone:**

+82-2-880-2984, 2985

✓ **Homepage:**

<http://dtm.snu.ac.kr>

## A. Admissions Timeline

Order	Deadline	Notes
1. Electronic Submission of Documents	March 31, 2024 <b>(Korean Standard Time by 6:00pm)</b>	<p>* Please submit all completed forms and required documents electronically to: <a href="mailto:snugsmadmission@gmail.com">snugsmadmission@gmail.com</a></p> <p>* E-mail subject should read: [Nationality] - [Last name, First name]</p> <p>* Please submit your electronic documents via email before mailing the original hard-copy (or notarized/certified copy) documents.</p> <p>* Submitted documents will be reviewed and feedback regarding any missing or incomplete information and/or documents will be provided via e-mail.</p>
2. Submission of Documents	April 5, 2024 <b>(Korean Standard Time by 6:00pm)</b>	<p>* After you receive a confirmation e-mail, please submit the original (or notarized) hard-copies of the documents by post to the following address: Division of Global Sport Management Talent Development Building 153, Room 316 Seoul National University 1 Gwanak-ro, Gwanak-gu Seoul, KOREA, 08826</p> <p>* Please remember that application will be reviewed based on the submission of the hard copy documents.</p> <p><b>*The original hard-copy (or notarized/certified copy) documents must be received by the office by the deadline (April 5, 2024).</b></p>
3. Announcement of Interview Schedule	April, 2024 (TBD)	* Hard copy documents review results will be announced via e-mail. Those who are short-listed for interviews will be notified of interview schedules on the same day.
4. Interview	April, 2024 (TBD)	* Video conference (Skype), phone, or face-to-face interviews will be conducted.
5. Announcement of Admissions Decision	May, 2024	* The official admissions decisions will be available on the SNU admission website in June: <a href="https://world.snu.ac.kr/index2.jsp">https://world.snu.ac.kr/index2.jsp</a> (International Student Graduate Admission Tab)
6. Date of Arrival in Korea	August, 2024	* A detailed schedule will be notified individually to those who are admitted.
7. Start of Semester	September 2, 2024	

The dates above are subject to change; please check our homepage (<http://dtm.snu.ac.kr>) for any changes

## **B. Things you should know before you apply**

### **Submission of Documents**

- ✓ Applicants are fully responsible for any disadvantages they may incur due to errors and omissions in the information provided.
- ✓ **Submitted documents will not be returned in any circumstances. If a document is not re-issuable, you may submit a validated/attested/notarized copy from the issuing institute or a notary office.** SNU does not offer a validation service, so you need to prepare a notarized copy in advance.
- ✓ The admissions staff reserves the right to require additional documents from applicants, should there be any need to clarify the eligibility or verify the authenticity of the submitted materials.
- ✓ **Original documents should be submitted. However, should they be unavailable, copies must be authorized by the originating institution or notarized by a public notary in the country in which the document was originally produced before submission.**
- ✓ Documents that are not in **English** or **Korean** will not be accepted. If it is in any other language, you must submit a notarized/certified translation (in English or Korean) completed by a public notary in the country in which the document was originally produced.
- ✓ Admissions offers will be rescinded if false information or unfair practice for admissions is found to have been used at any time during the application period. This condition applies even after admission or enrollment at SNU.

### **Others**

- ✓ Applicants who are expected to graduate from undergraduate courses must prove their graduation after the final results are released. If not, the admissions offer will be rescinded.
- ✓ Admitted students to SNU are not allowed to register for any other universities in Korea which are scheduled to hold the same academic year for admissions as that of SNU. If an admitted student does not comply with this regulation, the admission will be rescinded.

## **C. Admissions Criteria**

- ✓ Admissions decisions are based on the candidate's academic achievements and potential, as well as his or her work experience and personal accomplishments.
- ✓ The admissions committee reviews several factors-records of past studies such as Grade Point Average (GPA), study plan, personal statement, and letters of recommendation. Other achievement records and specific qualifications such as language proficiency are also taken

into consideration. The candidate's application is reviewed in the context of the level of studies completed, quality of achievements, and characteristics of institutions/organizations attended.

- ✓ The appropriateness of the applicant's academic and career goals and the suitability of preparation for the proposed program of studies are assessed.
- ✓ Interviews, examinations, and/or additional documents may be required from the applicant.
- ✓ Admission data, including the applicants' (dis)qualifications, assessment details, and reasons for rejection, will **NOT be disclosed**.

## **D. Admission Eligibility**

1. Former and current sport administrators or athletes
  - ☞ *Applicant and both parents of the applicant must be of non-Korean nationality.*
2. Bachelor's degree or higher (in any field)
3. Sufficient command of both spoken and written English to take classes conducted entirely in English
4. Potential and passion for sport management
5. Physically and mentally able to successfully complete the program

### **※ Preferred Qualifications**

- ✓ Sport administrators from countries recognized in the List of Official Development Aid (ODA) recipients by the Development Assistance Committee (DAC) who works for the government, National Olympic Committees, National Federations or any other sport organizations under the government.
- ✓ Athletes from countries recognized in the List of ODA recipients provided by the DAC who have participated in major international sporting events (Olympics, Asian Games, World Championships) with recommendation from government sport organizations or National Olympic Committees
- ✓ Sport administrators from countries recognized in the List of ODA recipients provided by the DAC with recommendation from government sport organizations or National Olympic Committees.

## **E. Required Documents to be Submitted (For more details, please refer to p. 6)**

1. Application Form (Form 1)
2. Personal Statement and Study Plan (Form 2)
3. Two Letters of Recommendation (Form 3) from your professors and/or employers

4. Official Bachelor's (Undergraduate Studies) Transcript (in English) – Scan and submit the original documents during the application period. The documents must be apostilled or authenticated by the Korean Embassy or Consulate abroad before submitting them by post.
5. Official Bachelor's Certificate of Graduation (in English) – Scan and submit the original documents during the application period. The documents must be apostilled or authenticated by the Korean Embassy or Consulate abroad before submitting them by post.
6. A copy of the applicant's passport (or other official document indicating the applicant's nationality)
7. Copies of both parent's passport (or other official documents indicating parents' nationality)
8. Official document indicating a parent-child relationship between the applicant and his/her parents
  - ☞ Applicant's Birth Certificate or Household Register proving the parent-child relationship
  - ☞ In case of parents' divorce or death, related documents must be submitted (e.g. Document indicating divorce and custody/parental authority, death certificates, etc.)
  - ☞ If an applicant comes from a single-parent family, or their parents are deceased or divorced, they are required to submit the proof of nationality of the current legal guardian with custody. An explanatory statement and relevant supporting documents must be provided in this case.
9. Proof of English Proficiency
  - ☞ A score report of a recognized English proficiency test (TOEFL iBT 80, IELTS 6.0, TEPS 269 or higher). (\*) TOEFL ITP not acceptable.
  - ☞ or any other official documents indicating proof of language proficiency (E.g. School profile/medium of instruction letter; if fully taught in English)
10. Curriculum Vitae (must clearly state current and/or previous position and affiliation)
11. Certificate of Employment (Certificates from current and/or all previous workplaces must be submitted)
12. Supplementary Material (Awards, Scholarships, Proof of Language Proficiency except for English, etc.) – Optional
13. Explanatory Statement (If an applicant needs to provide additional documentary evidence for his/her eligibility for Admissions) – if applicable
14. Checklist

## **F. Application Instructions**

### [Form 1] Application Form

- ✓ Your name should match the name on your passport or official certificate of nationality.

### [Form 2] Personal Statement & Study Plan

#### - Personal Statement:

- ✓ This is an opportunity for you to convey the information about yourself and your accomplishments that could not be adequately expressed in other portions of the application.
- ✓ Include your background, academic achievements, extracurricular commitments and accomplishments, volunteer work, employment experience, and your reasons for applying to SNU, and to the Dream Together Master. Other appropriate topics may include the following but are not limited to: personal interests, pastime activities, etc.
- ✓ **3000-Byte limit including spaces and line breaks (approximately 600 English words).**

#### - Study Plan:

- ✓ The Study Plan should state your academic goals and career aspirations. You may include questions that you hope to answer through your program of study and/or timeline for how you plan to meet your objectives. It is advised that you review the requirements for the desired degree.
- ✓ Please do not include any detailed information regarding your parents and relatives such as names or occupations in the Personal Statement and the Study Plan.

### [Form 3] Recommendation Letters

- ✓ Two letters of recommendation from two different professors and/or professionals are required. You cannot submit more than two recommendation letters.
- ✓ Complete your part of this form, and along with a stamped and addressed envelope, supply them directly to *two recommenders* who know you well. Be sure to give them adequate time to complete the forms before the application deadline. Recommendations should be sealed in an official envelope.

### Transcripts, Graduation Certificates, Degree Certificates

- ✓ These documents detail your academic achievements and are required from every institution that you have attended in the past.

- ✓ Transcripts must provide a record of the courses you have taken in each year of study along with the final grades. If an institution cannot provide a year-by-year record, then the school official must at least provide us with a listing of the disciplines you have studied and a summary of your achievements in each.
- ✓ Please submit official transcripts as issued directly by the institutions you have attended. You must also submit official evidence of the conferrals of all degrees, diplomas, or professional titles showing the date of the conferrals (month and date).
- ✓ If you are currently enrolled in a program, you should submit an official document that indicates your expected date of graduation.
- ✓ **The Apostille or an Authentication issued by Korean Embassy or Consulate of your graduation/degree certificate along with the final transcript must be submitted.**
- ✓ **Please note that Apostille or Korean Embassy certifications are the only types accepted.**
- ✓ Transcripts and certificates from universities in China MUST be accompanied by the verification from the China Academic Degree & Graduation Development Center (<http://www.cdgd.edu>.)

#### Certificate providing the English proficiency

- ✓ Applicants must submit a score report of a recognized English Proficiency Test: TOEFL iBT 80, IELTS 6.0, TEPS 269 or higher (TOEFL ITP not acceptable)
- ✓ Or any other official documents indicating proof of language proficiency (E.g. School profile/medium of instruction letter; if fully taught in English). This is applicable only if the entire bachelor's or master's curriculum was completed in English.
- ✓ SNU would only accept the above-mentioned test results if the test were taken on or after March 1, 2022 and the results became available before the application deadline.
- ✓ University transcript (only for applicants who graduated (expect to graduate) from a university in an **English-speaking country**)
- ✓ Any proof of English proficiency notarized by a public notary is **not acceptable**. Only originals or score reports are acceptable.

#### Additional Materials

- ✓ Most updated Curriculum Vitae (CV) is required. It should include: Full Name, Address, Number (including country code), Schools & University attended, Awards, Work Experience, Sport related Work Experience, etc (All items organized from new to old).
- ✓ If you are currently employed, you must submit a "Certificate of Employment".

#### Supplementary Materials (Optional)

- ✓ Academic awards, Scholarships, Proof of Language Proficiency except Korean and English, certificates, test reports (GRE, GMAT, etc.)

### Explanatory Statement (if applicable)

- ✓ Submit if applicants need to provide additional evidence for their eligibility and/or further explanation for their special circumstances
- ✓ Applicants may fill out the designated Explanatory Statement form and submit it with corresponding official documents.

## **G. How to Apply**

1. Complete form 1~3.
2. Make sure that all additional documents are originals (or notarized/certified copy) and translated into English or Korean.
3. Please mark and place the application checklist in front of the application packet, and arrange the application materials in the order listed on the checklist.
4. Scan the package and send it to [snugsmadmission@gmail.com](mailto:snugsmadmission@gmail.com)
5. The e-mail subject line should be: "*Nationality - Last name, First name*"  
For example: *Korea - Kim, ChulSoo*
6. Your electronic submission of documents will be reviewed for any missing or incomplete information or forms and feedback will be provided.
7. After receiving a final confirmation e-mail, mail the **original hard-copy** documents by post to:

***Division of Global Sport Management Talent Development***

Building 153, Room 316

Seoul National University

1 Gwanak-ro, Gwanak-gu

Seoul, KOREA, 08826

- ✓ *Original documents should be submitted. However, should they be unavailable, copies must be authorized by the issuing institution or notarized by a public notary in the country where the document was issued. Colored photocopies of document are not acceptable.*
- ✓ *Documents in languages other than Korean or English must be notarized and translated into English or Korean. Notarization must be done in the country where*

*the document was issued.*

8. The documents **MUST ARRIVE** by **April 5, 2024 (Korean Standard Time)** to the program office.
9. The admission staff reserves the right to require additional documents from the applicant, should there be a need to clarify the eligibility or verify the authenticity of submitted materials.

## **H. Things you should know after you are admitted**

- ✓ Since July 14, 2007, Seoul National University has complied with the Apostille Requirements in accordance with the 1961 Hague Convention. Accordingly, applicants from countries which are signatories to the convention must attach and submit the Apostille. Applicants from countries which are NOT signatories to the convention must submit substitute documents; which can be official documents legalized by a Korean consular office, or another form of authentication (e.g. a Certificate of Authentication or a Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate **during application**.
- ✓ The University issues only the Certificate of Admissions for student VISA (type: D2) application for the admitted students.
- ✓ Students are required to enter Korea in early August (exact date to be announced) for extracurricular programs which are mandatory for all accepted applicants.
- ✓ Admitted students may not defer enrollment to a later semester.
- ✓ After the announcement of the admissions decision, admitted students will be given a booklet; 'Reference Guide for the Admitted International Student'

## **I. Important Notes for All Applicants**

- ✓ All documents must be in **English** or **Korean**. If it is in any other language, you must submit a notarized /certified translation (in Eng. or Kor.) completed by a public notary in the country in which the document was originally produced.
- ✓ If any of the submitted materials contain false information, admission will be rescinded.
- ✓ **Original documents** should be submitted. However, should they be unavailable **copies must be authorized by the originating institution** before they are submitted.
- ✓ Students whose graduations were pending at other institutions during the time of application should submit their Graduation Certificates and the Certificates of their degrees to the

Office of Admissions within 15 days after their enrollment at SNU. Failure to submit this document may revoke the admission offer.

- ✓ Be sure to make and keep photocopies of all completed forms. **Submitted documents become property of SNU and will not be returned to the applicants.**
- ✓ Korean citizens who hold dual citizenship are considered as “Applicants of Korean Origin”. They are not eligible to apply as foreign students.
- ✓ Graduate applicants must submit a document that verifies the institution attended is equivalent to a four-year college/university.
- ✓ Detailed accounts of individual admissions decisions for each applicant cannot be disclosed.
- ✓ Applicants should take full responsibility for any disadvantages due to the mistakes or omissions on the application.

## **J. Apostille/Authentication from the Korean Embassy/Consulate**

- ✓ Apostille Convention

A multilateral agreement aimed at facilitating the international use of official documents among signatory countries. Instead of complex certification procedures such as consular legalization by foreign embassies, the agreement allows the country of origin to authenticate the document.

- Official title: Convention Abolishing the Requirement of Legalization for Foreign Public Documents.
- For information about Apostille organs for each country: [www.hcch.net](http://www.hcch.net) -> Members & Parties -> HCCH Members
- Applicants from Korean universities are exempt from Apostille requirements: however, they must submit the original documents of enrollment certificates, (expected) graduation certificates, and transcripts.

### 1. Applicants from Member countries

- Apostille-required documents: (Expected) graduation certificates and transcripts. (Applicants who have completed their academic program from universities in China should also include degree certificates).
- Issuing authority: Designated institution by the respective country’s government.
- Submission procedures: Obtain an “Apostille Verification Certificate” for the above-mentioned documents from the designated institution in the respective country.

## 2. Applicants from Non-Member countries

- Consular authentication required documents: (Expected) graduation certificates and transcripts. (Applicants who have completed their academic program from universities in China should also include degree certificates).
- Issuing authority: Korean Embassy/Consulate in the respective country in which the academic certificates are issued.
- Submission procedures: Obtain “Consular Authentication” for the above-mentioned documents from the Korean Embassy or Consulate in the respective country.

## 3. Notice

- Documents not written in Korean or English must be translated into Korean or English and notarized.
- Original documents obtained with Apostille/consular authentication **must be submitted as is.**
- **Copies of the original with Apostille/Consular authentication will not be accepted.**



# Seoul National University

## Form 1. Application for Admissions (Graduate)

• Please type or print in English or Korean.

### Admissions Type

• Please indicate your application type.  Admission International I  International Admissions II

• Check the appropriate box and indicate your desired program of study. You may apply to only one program.

Master's Program  Combined Master's/Doctoral Program  Doctoral Program

Desired College: College of Education Desired Department/School (Major): Physical Education, Global Sport Management

Desired Field of Study (If applicable): Dream Together Master Program

### Language Proficiency

TOPIK Registration No. \_\_\_\_\_ Test Date (MM/DD/YYYY) \_\_\_\_\_ Final Score \_\_\_\_\_ Level \_\_\_\_\_

IELTS Registration No. \_\_\_\_\_ Test Date (MM/DD/YYYY) \_\_\_\_\_ Final Score \_\_\_\_\_

TEPS Registration No. \_\_\_\_\_ Test Date (MM/DD/YYYY) \_\_\_\_\_ Final Score \_\_\_\_\_

TOEFL (Test Date Scores)

Registration No. \_\_\_\_\_ Test Date (MM/DD/YYYY) \_\_\_\_\_ Final Score \_\_\_\_\_

TOEFL (MyBest Scores)

Registration No. \_\_\_\_\_ Test Date (MM/DD/YYYY) \_\_\_\_\_ Final Score \_\_\_\_\_

Others (GRE, Etc.) \_\_\_\_\_

### Personal Information

English Name: \_\_\_\_\_  
Family / Last (姓) First (名) Middle (if any)

Gender:  Male  Female Korean Name : \_\_\_\_\_

Resident Registration Number / Passport Number: \_\_\_\_\_ / \_\_\_\_\_

Nationality: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Date of nationality acquired (國籍取得日 - DD/MM/YY): \_\_\_\_\_

Date of Birth (DD/MM/YY): \_\_\_\_\_ Marital Status:  Single  Married  Other \_\_\_\_\_

[If Dual Nationality of Korean and other foreign citizenship : Nationality \_\_\_\_\_ Passport Number \_\_\_\_\_]

Mailing Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone (Korea or permanent residence): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Family Information [For International Admission I applicants only]

#### ◆ Father

Check one:  Father  Father deceased

Full Name: \_\_\_\_\_ Nationality: \_\_\_\_\_

Date of Birth(DD/MM/YY): \_\_\_\_\_ Resident Registration No./Passport No.: \_\_\_\_\_

#### ◆ Mother

Check one:  Mother  Mother deceased

Full Name: \_\_\_\_\_ Nationality: \_\_\_\_\_

Date of Birth(DD/MM/YY): \_\_\_\_\_ Resident Registration No./Passport No.: \_\_\_\_\_

Check only if applicable:  Parents divorced

Custody (de facto) belongs to (please check one):  Father  Mother

Parental Authority (de jure) belongs to (please check one):  Father  Mother

### VERIFICATION OF ACADEMIC RECORD

Name of Institute: \_\_\_\_\_ Name of Department or Major: \_\_\_\_\_

(Expected) Date of Graduation(DD/MM/YY): \_\_\_\_\_ Type of Degree: (Bachelor / Master / Doctorate / Combined Bachelor-Master's / Combined Master's-Doctoral)

Name of Office in Charge: \_\_\_\_\_ e-mail of Staff in Charge: \_\_\_\_\_



## Seoul National University

### Form 2. Personal Statement & Study Plan (Graduate)

< 자기소개 및 수학계획서 >

Please type or print in English or Korean.

Please feel free to attach additional sheets if necessary.

#### Academics

Current or most recent school or institution attended : \_\_\_\_\_

Entry Date : \_\_\_\_\_ (Expected) Degree Conferred : \_\_\_\_\_ Graduation Date : \_\_\_\_\_  
mm yyyy mm yyyy

Institution Address : \_\_\_\_\_  
Number & Street

\_\_\_\_\_  
City/Town State Province Country ZIP Postal Code

Applicant's Name : \_\_\_\_\_ Birthdate (dd mm yyyy): \_\_\_\_\_

Desired College/Department: College of Education, Department of Physical Education

Desired Field of Study (If applicable): Global Sport Management Major – Dream Together Master Program

\*Please fill out after check field of study on desired program's website in advance.

#### Personal statement (자기 소개)

##### Short Answer

1. Please describe any unique characteristics of your institutions or distinctive qualities to your previous education. Give a brief account of the curriculum and mention any set of courses which were pedagogically significant in shaping your current academic interests.

2. In relation to your academic interests and personal perspectives, please describe your aptitude and motivation for the department of your choice, including your preparation for this field of study, your academic achievement and commitment. You may briefly elaborate in addition on any of your extracurricular activities or work experiences in the space below.

**Personal Essay**

3. This personal essay helps us become acquainted with you in ways different from courses, grades, test scores, and other objective data. It will demonstrate your ability to organize your thoughts and express yourself. Given your personal background, evaluate a significant experience, achievement, risk you have taken; or discuss an issue of personal, local or international concern and its importance to you; or describe a person who has had a significant influence on you, and describe that impact. We are looking for an essay that will help us know you better as a person and as a student.

### **Study Plan(수학 계획)**

Please explain in some detail your purpose in studying at Seoul National University and your plans for study. Be as specific as you can regarding your academic interests and the curriculum you expect to follow in achieving your goals.

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1. **Academic / intellectual evaluation:** Please comment on the nature and quality of the applicant's academic performance and potential. We are especially interested in your evaluation of the applicant's academic achievement, motivation, originality of thought, creativity, intellectual depth or breath, and academic promise.

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2. **Personal / interpersonal evaluation:** What are your impressions of the applicant as a person? How is he or she viewed by professors (teachers)? How does the applicant interact with others? What are the applicant's major strengths and weaknesses?

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3. **Additional comments:** Is there anything else we should know about this applicant?  
Please feel free to attach additional sheets if necessary.

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Recommender's Signature

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Date (DD/MM/YY)



## Seoul National University

### Form 3. Recommendation (Graduate)

- Please type or print in English or Korean. This form is two pages in length.

#### To be completed by the applicant

- Complete this section and give this form with a stamped and addressed envelope to a recommender who knows you well.

Applicant's Name: \_\_\_\_\_

Current attending/Last attended School: \_\_\_\_\_

Date of Birth (DD/MM/YY): \_\_\_\_\_ E-mail: \_\_\_\_\_

Desired Dept/Program: Department of Physical Education, Global Sport Management Major – Dream Together Master

1. This recommendation will be treated confidentially by the officers and faculty members.	<input type="checkbox"/> Agree	Date
2. After the submission period, any right to this recommendation belongs to SNU.	<input type="checkbox"/> Agree	
3. The recommender only contained true information, and take full responsibility for any falsity in the submitted materials.	<input type="checkbox"/> Agree	DD/MM/YY

#### To be completed by the recommender

- We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your recommendation plays an important role in the admissions process. We will not evaluate a candidate's application until your recommendation is received.

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title, Position and Institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

How long have you known the applicant and in what context? \_\_\_\_\_

\_\_\_\_\_

- Please rate the applicant by checking the appropriate box. Relative to other students you have known, how do you rate this applicant in terms of:

	Below average	Average	Good	Excellent	Top few ever encountered	No basis for judgment
Academic achievement						
Academic motivation						
Future academic potential						
Leadership / Influence						
Concern for others						
Emotional maturity						
Written expression						
Oral expression						
Creativity/Originality						
Respect for differences						

### Academic Information

※ In chronological order, list the names and complete addresses (including zip code) of all the schools and institutions that you've attended. Indicate the (expected) Graduation date or the Last date of Attendance for the current school.

	Grade/Semester	Dates Attended (DD/MM/YY)	Name of School/Univ.	School Location	(Expected) Graduation or Last Date of Attendance (DD/MM/YY)	Telephone, Fax	School / Institution E-mail Address
Primary (Elementary) Schools		From / / To / /			/ /		
		From / / To / /			/ /		
		From / / To / /			/ /		
Secondary (Middle & High) Schools		From / / To / /			/ /		
		From / / To / /			/ /		
		From / / To / /			/ /		
Post-Secondary Studies (Undergraduate / Graduate)		From / / To / /	(Major: )		/ /		
		From / / To / /	(Major: )		/ /		
		From / / To / /	(Major: )		/ /		

**사유서**  
**EXPLANATORY STATEMENT**

- 접수번호 Application number \_\_\_\_\_
- 생년월일 Birth of date \_\_\_\_\_
- 이름 Full name \_\_\_\_\_

- 학력사항 관련 A reason for academic information
- 재학기간/학기 수 차이 관련 A reason for period of enrollment / number of semesters
- 출입국 사실에 관한 증명 관련 A reason for Certificate of Facts concerning the Entry and Exit
- 지원자 국적 관련 A reason for certificate of nationality(Applicant)
- 부모 국적 관련 A reason for certificate of nationality(Parents)
- 가족관계증빙 관련 A reason for certificate of parents-child relationship
- 언어 능력 증빙 관련 A reason for certificate of language proficiency
- 기타 The others

Signature \_\_\_\_\_

Date

*dd/mm/yy*